

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
SEPTEMBER 17, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON SEPTEMBER 17, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

GREG WOLF, LOUISE SHOCKEY, MALCOLM MOLINE AND ROBERT WARE.

PRESIDENT LEHMANN WAS ABSENT

MEGHAN JENNINGS, PATRICIA POEHL, JAMES MEDACK, ASHTON MCGONAGLE AND SCOTT HOWARD WERE ALSO PRESENT

VICE PRESIDENT WOLF CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:05 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD AUGUST 20, 2024. WITH NO CORRECTIONS, VICE PRESIDENT WOLF DECLARED MINUTES APPROVED AS WRITTEN.

UPON MOTION BY DIRECTOR WARE, SECONDED BY DIRECTOR SHOCKEY, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

- A. OPERATOR'S REPORT- OPERATOR CAME TO MEETING LATER FOR PRESENTATION WITH CORE AND MAIN
- B. OFFICE MANAGER REPORT
 - a. DEBT COLLECTED FOR AUGUST \$5413.80
- C. AUDIT PRESENTATION
 - a. UNMODIFIED OPINION ON PG 3
 - b. ASSETS INCREASED, LIABILITIES DECREASED
 - c. LEASES NEED TO BE ON BALANCE REPORT
 - d. BOARD NEEDS TO CHECK ON BUDGET PERIODICALLY TO ADJUST FOR OVERRAGES/SHORTAGES AS NEEDED
 - e. LAST PAGE SEND TO TCEQ
 - f. FINDINGS AND RECOMMENDATIONS:
 - i. BASED ON FINDINGS, FINANCIAL STATEMENTS WERE MISLEADING, NEED TO BE MONITORED MORE CLOSELY- PREFEREABLY BY A BOARD MEMBER

- ii. SOME ITEMS ARE NOT BEING CODED CORRECTLY, MAPPING IN QUICKBOOKS NEEDS TO BE FIXED
 - iii. ONLINE PAYMENTS
 - 1. CAN DO, BUT WILL HAVE TO CREATE AN INTERNAL CONTROL
 - 2. DIRECT DEPOSIT IS OKAY, JUST HAS TO BE MONITORED CLOSELY TO AVOID FRAUD
 - iv. RVS AND QUICKBOOKS SHOULD MATCH AT END OF MONTH, NEED TO START CLOSING THE BOOKS AT END OF MONTH OR END OF YEAR
- D. VOTE ON NEW TAX RATE
- a. NEW TAX RATE PROPOSAL PER \$100 VALUATION IS \$0.250
 - b. VICE PRESIDENT WOLF MADE MOTION TO ACCEPT NEW TAX RATE, SECOND BY DIRECTOR MOLINE, MOTION PASSED
- E. PRESENTATION WITH CORE AND MAIN FOR NEW METERS
- a. PRESENTED OPTIONS: RADIO, DIAL OR CELLULAR
 - b. CELLULAR OPTION WOULD REQUIRE A GATEWAY, MORE COSTLY THOUGH
 - c. IF BOARD VOTES FOR RADIO OPTION, CELLULAR CAN COME AT A LATER DATE
 - d. METER PRICE BETWEEN A 10 YEAR METER OR 20 YEAR METER IS ROUGHLY \$60
 - i. NEPTUNE METERS ARE AMERICAN MADE, AND 20 YR METER HAS NO MOVING PARTS
 - e. SOFTWARE MAINTENANCE FEE IS A YEARLY COST, EITHER \$5/METER OR \$954
 - f. MOST DISTRICTS HAVE SEEN AN INCREASE IN REVENUES AFTER INSTALLING THE NEPTUNE METERS DUE TO ACCURATE READINGS
 - g. IF UNABLE TO GET GRANT FOR FUNDING, GOVERNMENT CAPITAL IS ANOTHER OPTION, THEY DO LOANS STRICTLY FOR DISTRICTS
 - h. CORE AND MAIN DOES HAVE AN INSTALL TEAM IF NEEDED FOR FASTER INSTALL THAN HDU- COSTS \$10/METER
 - i.

WITH NO FURTHER BUSINESS, VICE PRESIDENT WOLF ADJOURNED THE REGULAR MEETING AT 12:14 PM,


 PRESIDENT MELVIN LEHMANN


 SECRETARY LOUISE E. SHOCKEY