

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
SEPTEMBER 16, 2025

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON SEPTEMBER 16, 2025 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

MELVIN LEHMANN, GREG WOLF, MALCOLM MOLINE, LOUISE SHOCKEY AND ROBERT WARE.

MEGHAN JENNINGS AND PATRICIA POEHL WERE ALSO PRESENT

PRESIDENT LEHMANN CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 9:59 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD AUGUST 19, 2025. WITH NO CORRECTIONS, DIRECTOR WARE MADE MOTION TO ACCEPT MINUTES. SECOND BY VICE PRESIDENT WOLF. MOTION PASSED

UPON MOTION BY PRESIDENT LEHMANN, SECONDED BY SECRETARY SHOCKEY, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING. MOTION PASSED

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW. REPORT ACCEPTED AS READ

NEW BUSINESS:

A. MAINTENANCE REPORT:

- a. PRESIDENT LEHMANN SUGGESTED THAT MUD PURCHASE A CHAINSAW, POLESAW AND CASE FOR MAINTENANCE TO USE INSTEAD OF PERSONAL EQUIPMENT. VICE PRESIDENT WOLF MADE MOTION TO PURCHASE ITEMS, SECOND BY SECRETARY SHOCKEY, MOTION PASSED.

B. OPERATOR REPORT:

- a. OPERATOR UNABLE TO MAKE MEETING DUE TO LEAK IN OTHER AREA
- b. 1 INCH AND 2 INCH METERS FOR GRANT WORK SHOULD BE IN BY END OF MONTH
- c. STILL WORKING TO COORDINATE WITH THE PARK ON INSTALLING METER FOR THEM

C. OFFICE MANAGER REPORT:

- a. DEBT COLLECTED: \$2,970.85

- b. BILLS WILL BE MAILED THIS WEEK, HAD SOME HICCUPS WITH NEW SYSTEM
- c. LIENS/OLD DEBT
 - i. HAVE A LIST OF OLD LIENS, WANT TO KNOW IF SHOULD WRITE OFF OR NOT
 - ii. BOARD ADVISED TO CONTACT THE CPA TO ASK THEIR OPINION
- D. GRANT/METER UPDATE
 - a. WAITING ON LAST METERS TO COME IN
 - b. GRANT MONIES AWARDED IS HIGHER THAN WHAT WILL BE NEEDED, ADVISED TO CONTACT POSGCD FOR CLARIFICATION
- E. TAX RATE
 - a. BOARD NEEDS TO APPROVE THE TAX RATE FOR YEAR 2025-2026
 - b. PRESIDENT LEHMANN MADE MOTION TO ADOPT AND ACCEPT CURRENT TAX RATE FOR 2025-2026, SECOND BY SECRETARY SHOCKEY, MOTION PASSED
- F. SAFE DEPOSIT BOX
 - a. HAVE ALL DOCUMENTS THAT NEED SIGNING, JUST NEED BOARD TO SIGN AND TURN IN
- G. CONTRACT WITH BIRCH CREEK PARK ESTATES
 - a. TABLED TO NEXT MEETING
- H. WATER WELL MAINTENANCE
 - a. TABLED TO NEXT MEETING FOR MORE INFORMATION FROM OPERATOR

WITH NO FURTHER BUSINESS, PRESIDENT LEHMANN MADE MOTION TO ADJOURN THE MEETING, SECOND BY VICE PRESIDENT WOLF. PRESIDENT LEHMANN ADJOURNED THE MEETING AT 10:27 AM


PRESIDENT MELVIN LEHMANN


SECRETARY LOUISE E. SHOCKEY