

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
MAY 21, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON MAY 21, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

ROBERT WARE, MALCOLM MOLINE JR, MELVIN LEHMANN, GREG WOLF AND LOUISE SHOCKEY.

MEGHAN JENNINGS AND PATRICIA POEHL WERE ALSO PRESENT

PRESIDENT WARE CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:15 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD APRIL 16, 2024. WITH NO CORRECTIONS, PRESIDENT WARE DECLARED MINUTES APPROVED AS WRITTEN.

UPON MOTION BY DIRECTOR LEHMANN, SECONDED BY DIRECTOR WOLF, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

A. OPERATOR'S REPORT

- a. OPERATOR WAS NOT ABLE TO MAKE MEETING, DUE TO LEAK IN ANOTHER AREA
- b. DIRECTORS DISCUSSED LEAKS IN THE AREA THAT HAD BEEN FIXED:
  - i. PARKVIEW LANE- WAS HUGE LEAK THAT TOOK HOURS TO REPAIR- PART OF OLD WATER SYSTEM THAT HAS NOT BEEN UPGRADED
  - ii. RIPPLE CREEK- DUE TO OLD PIPES IN OLD WATER SYSTEM AT NEW ROAD BORE/TAP
  - iii. OAK GLENN CIR- LEAK IN INTERSECTION, NEED LOAD OF GRAVEL, AND UPON CONTACTING COUNTY, THE COUNTY NO LONGER PROVIDES GRAVEL FOR REPAIRS. DIRECTOR LEHMANN WILL WORK WITH OPERATOR TO GET GRAVEL TO FIX

B. OFFICE MANAGER'S REPORT

- a. DEBT COLLECTED: \$505.21
- b. LETTER TO HOA REGARDING WATER SALES COMPLETED, GIVEN TO BOARD TO REVIEW AND PRESIDENT WARE TO SIGN, AS WELL AS

CONTRACT/ SERVICE AGREEMENT TO BE SENT WITH LETTER TO BE SIGNED BY HOA

- c. FUEL AT THE DUMP LOCATION
  - i. LOCKS HAVE ALREADY BEEN CHANGED
  - ii. MAINTENANCE TECH HAS ALREADY GOTTEN FUEL CANS AND FUEL FOR MUD USEAGE
- C. RECONCILIATION WITH MICHELLE HARRIS MOLINE
  - a. WERE UNABLE TO MEET SATURDAY, 5/18, DUE TO EXTENUATING CIRCUMSTANCES
  - b. WILL MEET WITH MICHELLE AGAIN SOON
  - c. LETTER FROM MICHELLE GIVEN TO BOARD TO REVIEW FOR NEXT MEETING
- D. AUDIT SCHEDULING
  - a. WORKING WITH AUDITORS FOR WEEK OF JUNE 3<sup>RD</sup>
- E. OFFICER ELECTIONS
  - a. BOTH VICE PRESIDENT MOLINE AND DIRECTOR WOLF WERE REELECTED
  - b. OATHS WERE GIVEN BY BOTH DIRECTORS AND DOCUMENTS SIGNED

WITH NO FURTHER BUSINESS, PRESIDENT WARE ADJOURNED THE MEETING AT 11:06 AM

  
PRESIDENT ROBERT C WARE

  
SECRETARY LOUISE E SHOKEY