

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
APRIL 16, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON APRIL 16, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

ROBERT WARE, MALCOLM MOLINE JR, MELVIN LEHMANN, GREG WOLF AND LOUISE SHOCKEY.

DUSTIN LOZANO, MEGHAN JENNINGS, CARI VAUGHN, PATRICIA POEHL AND LINDA MENDIZABAL WERE ALSO PRESENT.

PRESIDENT WARE CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:12 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD MARCH 19, 2024. WITH NO CORRECTIONS, PRESIDENT WARE DECLARED MINUTES APPROVED AS WRITTEN.

UPON MOTION BY DIRECTOR LEHMANN, SECONDED BY SECRETARY SHOCKEY, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

A. OPERATOR'S REPORT

- a. HYDRANT ON WOODVINE LEAKING
  - i. BAGGED FOR NOW
  - ii. WILL HAVE WARRANTIED BY MANUFACTURER
- b. HYDRANT AT HELIPAD FIXED
- c. WILL CHECK ON HYDRANT AT LEANING OAK AND BIRCH HILL LANE
- d. TAPS ON RIPPLE CREEK
  - i. PART OF THE OLD WATER SYSTEM, SO ASBESTOS LINES
  - ii. WAITING ON PARTS TO COME IN TO COMPLETE THE LAST TAP, SHOULD BE IN SOON.
- e. NEW TAP AT THE OLD OILFIELD PAD SHOULD BE INSTALLED THIS AFTERNOON
- f. CHLORINE BUILDING LEAK FINALLY FIXED
- g. LIST OF 2<sup>ND</sup> METERS TO LOCK OUT
  - i. MOST ARE REALLY OLD, SO HAVE NO LOCKING MECHANISM
  - ii. WILL LOOK INTO EITHER REPLACING VALVE, OR METER TO LOCK OUT

- h. WELLS 2 AND 4 HAD ANTENNA GET MESSED UP IN THE WIND, NOT COMMUNICATING CORRECTLY, WILL GET FIXED
- i. METER READING
  - i. COMPLETED YESTERDAY
  - ii. SOME BLANK REGISTERS AGAIN, HAS BEEN ONGOING ISSUE
    - 1. RG3 REC'D TRANSMITTER 2/26, WONT GET BACK UNTIL END OF MAY, BEHIND DUE TO WARRANTY WORK
    - 2. WARRANTY WITH RG3 EXPIRES IN SEPT 2024
    - 3. MIGHT NEED TO START LOOKING INTO NEW METERS AND METER COMPANY, DUSTIN WILL RESEARCH MORE
- B. OFFICE MANAGER REPORT
  - a. DEBT COLLECTED: \$1081.32
  - b. NEXBILLPAY TRAINING THIS AFTERNOON
  - c. NEW OFFICE ASSISTANT PATRICIA POEHL TAKING OVER FOR CARI VAUGHN
- C. HOA BEING CHARGED FOR WATER
  - a. HAVEN'T BEEN CHARGED IN THE PAST
  - b. BOARD MADE DECISION NO MORE FREE METERS
  - c. DIRECTOR LEHMANN WILL GET WITH DUSTIN TO MAKE SURE ALL METERS WORKING CORRECTLY AT DUMP, POOL AND COMMUNITY BUILDING
  - d. WILL SEND LETTER TO HOA OUTLINING NEW POLICY
- D. CONTRACT FOR NEW OFFICE ASSISTANT
  - a. PRESIDENT WARE ADJOURNED REGULAR MEETING AT 11:24 AM AND WENT INTO EXECUTIVE SESSION, AND ADJOURNING EXECUTIVE SESSION AT 11:38 AM

WITH NO FURTHER BUSINESS, PRESIDENT WARE ADJOURNED THE MEETING AT 11:39 AM

  
PRESIDENT ROBERT C WARE

  
SECRETARY LOUISE E SHOCKEY