

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
MARCH 19, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON MARCH 19, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

ROBERT WARE, MALCOLM MOLINE JR, MELVIN LEHMANN, GREG WOLF AND LOUISE SHOCKEY.

MEGHAN JENNINGS AND CARI VAUGHN WERE ALSO PRESENT.

PRESIDENT WARE CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:10 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD FEBRUARY 20, 2024. WITH NO CORRECTIONS, PRESIDENT WARE DECLARED MINUTES APPROVED AS WRITTEN

UPON MOTION BY PRESIDENT WARE, SECONDED BY DIRECTOR LEHMANN, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

1. OPERATORS REPORT:
 - a. OPERATOR WAS UNABLE TO MAKE MEETING
2. OFFICE MANAGERS REPORT:
 - a. DEBT COLLECTED: \$895.44
 - b. OPERATING ACCOUNT BALANCE : \$30,655.54
 - c. TAX ACCOUNT: \$70,935.23
 - d. NEXBILLPAY DISCUSSION
 - i. LESS COST TO MUD
 - ii. MAKES PAYING BILLS EASIER
 - iii. BOARD ADVISED THAT OFFICE MANAGER MAKE THE DECISION
3. OFFICE MANAGER PROPOSAL
 - a. OFFICE MANAGER DECIDED THAT AT THIS TIME, TAKING ON ALL DUTIES IN OFFICE WOULD NOT BE BENEFICIAL AT THIS TIME.
 - b. HAVE A POSSIBLE REPLACEMENT IN MIND

PRESIDENT WARE ADJOURNED REGULAR MEETING AT 10:30AM FOR EXECUTIVE SESSION, THEN CALLED REGULAR MEETING BACK TO ORDER AT 10:54AM

- c. BOARD AGREED TO LOOK AT REPLACING CARI VAUGHN AS OFFICE ASSISTANT, AS CARI WOULD LIKE TO RESIGN.
4. 2024-2025 BUDGET APPROVAL
 - a. TAX ACCOUNT CLOSE TO WHAT COUNTY SAYS SHOULD BE ALLOTTED FOR TAX ACCOUNT
 - b. DIRECTOR LEHMANN WILL TALK WITH APPRAISAL DISTRICT REGARDING TAX RATE
 - c. NEED TO ADD 2023 ACTUAL EXPENDITURES TO BUDGET TO SEE WHERE EVERYTHING LINES UP
 - d. DIRECTOR LEHMANN MADE MOTION TO APPROVE BUDGET, SECOND BY DIRECTOR WOLF, MOTION PASSED
5. CONTRACT RENEWALS
 - a. OPERATOR CONTRACT WILL REMAIN THE SAME
 - b. OFFICE MANAGER CONTRACT
 - i. RENEWED, WITH RAISE AS DISCUSSED IN EXECUTIVE SESSION
6. PRESIDENT WARE ADJOURNED REGULAR MEETING FOR EXECUTIVE SESSION AT 11:20 AM, THEN CALLED REGULAR SESSION BACK TO ORDER AT 11:30 AM
6. DIRECTOR LEHMANN AND PRESIDENT WARE BROUGHT UP WORKING WITH HDU TO SUPPLY WATER TO THEIR CUSTOMERS. WILL NEED TO CREATE PROPOSAL TO BRING TO HDU.
7. VICE PRESIDENT MOLINE BROUGHT UP PREVENTATIVE MAINTENANCE ON THE GENERATORS, THE BOARD AGREED TO KEEP THE MAINTENANCE, BUT CHANGE TO ZASKODA, WHO DID THE INSTALL.

WITH NO FURTHER BUSINESS, PRESIDENT WARE ADJOURNED THE MEETING AT 11:55 PM


PRESIDENT ROBERT C WARE


SECRETARY LOUISE E SHOKEY