

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
MARCH 18, 2025

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON MARCH 18, 2025 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

MELVIN LEHMANN, GREG WOLF, MALCOLM MOLINE, LOUISE SHOCKEY AND ROBERT WARE.

MEGHAN JENNINGS, PATRICIA POEHL, KARLAN SMITH AND DUSTIN LOZANO WERE ALSO PRESENT

PRESIDENT LEHMANN CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:01 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD FEBRUARY 18, 2025. WITH NO CORRECTIONS, PRESIDENT LEHMANN DECLARED MINUTES APPROVED AS WRITTEN. SECOND BY SECRETARY SHOCKEY.

UPON MOTION BY VICE PRESIDENT WOLF, SECONDED BY SECRETARY SHOCKEY, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW. MOTION MADE BY PRESIDENT LEHMANN TO APPROVE, SECOND BY DIRECTOR WARE

NEW BUSINESS:

A. OPERATOR'S REPORT

- a. WELL #2 HAD ISSUE NOT READING, THE ANTENNA WAS SHIFTED DUE TO HIGH WINDS
- b. INSPECTION BY TCEQ 3 WEEKS AGO AT BIRCH CREEK PARK ESTATES. BIRCH CREEK FOREST'S WILL BE IN APRIL
- c. 1<sup>ST</sup> QTR SAMPLING HAS BEEN DONE
- d. LINES WERE FLUSHED DUE TO CHLORINE COMPLAINTS, NO ISSUES WERE FOUND
- e. CORE AND MAIN UPDATE FOR GRANT- SURVEY CAME BACK, WOULD NEED TALLER TOWER DUE TO TREES, OR OTHER OPTION IS TO GO CELLULAR, SENT OVER NEW QUOTE
  - i. WILL TRY TO GET NEPTUNE REP AT NEXT MEETING.

B. MAINTENANCE REPORT

- a. ABOUT HALF DONE WITH LEAD AND COPPER LINE SERVICE INVENTORY

- i. ALL BUT A FEW HAVE BEEN PVC/PEX
    - b. VAULT AT ESTATES CLEARING- YAUPONS HAVE WEAVED INTO THE HURRICANE FENCING, MAKING IT DIFFICULT TO CLEAR OUT, BUT LOOKING AT OPTIONS
  - C. OFFICE MANAGER REPORT
    - a. DEBT COLLECTED- \$1125.37
    - b. PROPERTY SOLD:
      - i. ACCT 602 TRUONG TO ROLLINS 2/13/25
  - D. GRANT/METER UPDATE
    - a. GRANT WAS TURNED IN 3/7/25
  - E. LEAD/COPPER LINE INVENTORY FOR TCEQ
    - a. PER MAINT REPORT, ABOUT HALFWAY DONE
  - F. WATER RATES
    - a. BOARD DECIDED TO LEAVE AS IS FOR NOW, WITH GRANT TO REPLACE METERS. WILL REVISIT IN FUTURE
  - G. BUDGET APPROVAL 2025-2026
    - a. VICE PRESIDENT WOLF MADE MOTION TO APPROVE BUDGET AS WRITTEN, SECOND BY DIRECTOR WARE, MOTION PASSED
  - H. CONTRACT RENEWALS FOR OFFICE MANAGER, OFFICE ASSISTANT, MAINTENANCE AND OPERATOR
    - a. PRESIDENT LEHMANN ADJOURNED REGULAR MEETING TO GO INTO EXECUTIVE SESSION
    - b. REGULAR MEETING BACK IN SESSION AT 11:30
    - c. OFFICE MANAGER AND ASSISTANT CONTRACTS RENEWED FOR ONE MORE YEAR, WITH 5% INCREASE IN PAY
    - d. MAINTENANCE AND OPERATOR CONTRACT UNDER ADVISEMENT UNTIL NEXT MEETING

WITH NO FURTHER BUSINESS, VICE PRESIDENT WOLF MADE MOTION TO ADJOURN, SECOND BY PRESIDENT LEHMANN, MOTION PASSED. MEETING ADJOURNED AT 11:45 A.M.

  
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PRESIDENT MELVIN LEHMANN

  
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SECRETARY LOUISE E SHOCKEY