

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
FEBRUARY 20, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON FEBRUARY 20, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

ROBERT WARE, MALCOLM MOLINE JR, MELVIN LEHMANN, GREG WOLF AND LOUISE SHOCKEY.

MEGHAN JENNINGS, CARI VAUGHN AND DUSTIN LOZANO WERE ALSO PRESENT.

PRESIDENT WARE CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:07 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD JANUARY 19, 2024. WITH NO CORRECTIONS, PRESIDENT WARE DECLARED MINUTES APPROVED AS WRITTEN

UPON MOTION BY SECRETARY SHOCKEY, SECONDED BY DIRECTOR LEHMANN, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

1. OPERATORS REPORT:

- a. CAME THROUGH THE FREEZE WELL
 - i. ONLY A FEW ISSUES BUT WERE AT THE METERS
 - ii. METERS SHUT OFF VALVES WERE ISSUE
- b. Q1 TCEQ SAMPLING TO BE DONE 3/14
- c. METER READINGS WERE ALL OVER THE PLACE, DUE TO RAIN
 - i. SENDING METER BOX RECEIVER BACK TO HAVE WORK DONE
 - ii. ORDERING METERS TO REPLACE THE ONES WITH ISSUES
- d. MICHAEL LEWIS (LEW) 2ND METER
 - i. WILL BE GETTING PRICE FOR ¾" LINE TO RUN IN OLD PIPE/CURRENT LINE TO RUN WATER FOR HIM

2. OFFICE MANAGER REPORT:

- a. DEBT COLLECTED: \$1022.52
- b. UNHAPPY WITH SERVICE AT UNITED AG AND TURF, WILL LOOK ELSEWHERE FOR SERVICE ON EQUIPMENT
- c. BROUGHT UP POSSIBILITY OF MERGING OFFICE MANAGER AND ASSISTANT POSITIONS INTO ONE, AND USED ASSISTANT ON AS NEEDED BASIS

- i. DIRECTOR LEHMANN MADE SUGGESTION FOR WRITTEN PROPOSAL FOR NEXT MONTH'S MEETING, BOARD AGREED.
3. PUC KNOW YOUR RIGHTS DOCUMENT
 - a. STATES WHAT YOU CAN AND CANNOT DO AS A PUC
 - b. PRINTED HANDOUT FOR NEXT MEETING DISCUSSION MORE
4. AMEND RATE CODE DISCUSSION
 - a. HANDOUT WITH NEW RATES AS DISCUSSED BY PREVIOUS WORKSHOP
 - b. COMMERCIAL RATES AMENDED TO \$60.00/MONTH FOR BASE RATE
 - c. DIRECTOR WOLF MADE MOTION TO ADOPT NEW RATES FOR 2024 FISCAL YEAR GOING FORWARD, SECOND BY DIRECTOR LEHMANN, MOTION PASSED.
5. MICHAEL LEWIS SECOND METER WAS DISCUSSED IN OPERATORS REPORT
6. SAFE DEPOSIT BOX AT BANK
 - a. NEEDS TO BE CLOSED BY EITHER PRESIDENT WARE OR SECRETARY SHOCKEY
 - b. HAVE A CD SET TO RENEW 3/4/24, WAS SUGGESTED BY DIRECTOR LEHMANN TO CLOSE CD AND DEPOSIT FUNDS IN THE GENERAL FUND.

WITH NO FURTHER BUSINESS, PRESIDENT WARE ADJOURNED THE MEETING AT 11:19 A.M.


PRESIDENT ROBERT C WARE


SECRETARY LOUISE E SHOCKEY