

BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OCTOBER 15, 2024

THE BOARD OF DIRECTORS OF BURLESON COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 MET AT THE OFFICE IN BIRCH CREEK FOREST SUBDIVISION ON OCTOBER 15, 2024 AT 10:00 A.M. IN ACCORDANCE WITH DULY POSTED NOTICE OF SAID MEETING AND WITH A QUORUM OF DIRECTORS PRESENT AS FOLLOWS:

MELVIN LEHMANN, GREG WOLF, LOUISE SHOCKEY, MALCOLM MOLINE AND ROBERT WARE.

MEGHAN JENNINGS, PATRICIA POEHL, DUSTIN LOZANO AND KARLAN SMITH WERE ALSO PRESENT

PRESIDENT LEHMANN CALLED THE MEETING TO ORDER AND DECLARED A QUORUM PRESENT AT 10:00 A.M.

EACH DIRECTOR WAS PROVIDED A COPY OF THE MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 17, 2024. WITH NO CORRECTIONS, PRESIDENT LEHMANN DECLARED MINUTES APPROVED AS WRITTEN.

UPON MOTION BY DIRECTOR SHOCKEY, SECONDED BY DIRECTOR WARE, BOARD UNANIMOUSLY APPROVED PAYMENT OF ACCOUNTS OWING.

FINANCIAL REPORT WAS GIVEN TO BOARD MEMBERS TO REVIEW.

NEW BUSINESS:

A. OPERATOR'S REPORT

- a. CHANGING OUT METER REGISTERS, HAVE ABOUT 50 TOTAL, HAVE DONE 30 SO FAR
- b. 3RD QTR SAMPLING HAS BEEN DONE FOR TCEQ
- c. LEAK AT INDIAN HILLS HAS BEEN REPAIRED
- d. RIPPLE CREEK E LEAK HAS ALSO BEEN REPAIRED
- e. LEAK AT VAULT IN ESTATES- BACKFLOW SKIMMER
 - i. DUSTIN IS RESEARCHING HOW TO FIX ISSUE
 - ii. WILL BE A VERY EXPENSIVE FIX
 - iii. DUSTIN WILL HAVE TO SCHEDULE AN OUTAGE WITH ESTATES TO FIX

B. MAINTENANCE REPORT

- a. KARLAN BROUGHT UP MAINTENANCE FOR EQUIPMENT AT PLACES OTHER THAN UNITED AG TURF
 - i. POSSIBLY WILDES OR DYLAN'S AUTO IN CALDWELL
- b. WILL CLEAN UP AROUND ATT TOWER AS WEATHER COOLS OFF
- c. CORROSION ON TANKS IN WELL YARD

- i. MELVIN HAS A CLEANER THAT WILL WORK
- C. OFFICE MANAGERS REPORT
 - a. DEBT COLLECTED \$1004.00
 - b. COLLECTIONS EFFORTS WORKING BETTER WITH NEW PAYMENT SYSTEM
 - c. CURRENT GLITCH WITH NEXBILLPAY
 - i. EMAILS TO CUSTOMERS SHOWING PAST DUE WHEN THEY ARE NOT
 - ii. REACHED OUT TO NEXBILLPAY TO GET RESOLVED
- D. AUDIT RECAP
 - a. PRESIDENT LEHMANN WAS ABSENT LAST MEETING
 - b. MAKE SURE TO HAVE RECEIPTS FOR ALL EXPENSES WITH CREDIT/DEBIT CARDS
 - c. ONLINE PAYMENTS- AUTHORIZATION GIVEN AT MEETINGS
- E. ESTATES CONTRACT
 - a. MELVIN, GREG, BUD AND BOB HEADING UP WORKSHOP
 - b. WILL HAVE TO CONTACT ATTORNEY FOR MORE DETAILS, BUT WILL PROBABLY HAVE TO HAVE PROPERTY OWNERS VOTE TO EXPAND THE MUD
 - c. WILL HAVE TO MAKE NEW CONTRACT FAIR FOR ESTATES
 - d. BOARD MEMBERS WILL HAVE WORKSHOP 10/22 AT 10 AM TO DISCUSS NEW RATES
- F. GRANT
 - a. OFFICE MANAGER WILL GET WITH POSGCD FOR FORMS TO FILL OUT
 - b. WANT TO GET DONE ASAP TO GET FUNDING
 - c. OFFICE MANAGER WILL WORK WITH DUSTIN ON GRANT NEEDS
- G. COMMENTS FROM BOARD:
 - a. DIRECTOR WARE MENTIONED THAT ANITA HAS CUSTOMERS THAT WANT TO JOIN THE MUD
 - b. OAK FOREST (SPANKYS SUBDIVISION) WANTS TO JOIN THE MUD AS WELL, BOARD HAS TO LOOK INTO PUC REQUIREMENTS

WITH NO FURTHER BUSINESS, PRESIDENT LEHMANN ADJOURNED THE MEETING AT 11:27 AM,



PRESIDENT MELVIN LEHMANN



SECRETARY LOUISE E SHOCKEY